

INTER-OFFICE MEMORANDUM

TO: MAYOR & COUNCILLORS **DATE:** March 3, 2025

FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER
& CHIEF FINANCIAL OFFICER

SUBJECT: DRAFT 2025 – 2029 CAPITAL PLAN UPDATE

1.0 EXECUTIVE SUMMARY

On February 24, 2025 staff provided Mayor and Council with an overview of the Draft 2025 – 2029 Financial Plan. The purpose of the memorandum is to summarize Council's proposed adjustments to the Draft 2025 – 2029 Capital Plan.

2.0 DRAFT 2025 – 2029 CAPITAL PLAN

At the February 24, 2025 Council Meeting, staff presented to Council a Draft 2025 – 2029 Capital Plan totalling \$2.0 billion over the five year period with \$431.4 million specifically for the year 2025.

Council has since requested the following adjustments to the Draft 2025 – 2029 Capital Plan due to the urgent work required to address safety concerns and Council priorities:

Engineering Adjustments

The advancement of \$12.5 million for the following two sidewalk related projects and green infrastructure projects from 2027 to 2029 brought forward to 2025 and 2026:

- Sidewalk Upgrades (Carleton, Madison & Triumph)
- Sidewalk Upgrades (Irmin Street Nelson Elementary and Lyndhurst Elementary)
- Green Infrastructure: Culvert and Roads (Jerry Rogers at Marine)
- Green Infrastructure: Drainage Channel Improvements (Lubbock Creek)

Parks, Recreation & Culture Adjustments

The following two projects were added to the Draft 2025 – 2029 Capital Plan:

- Jim Lorimer Park for \$2.3 million in 2025
- Lewarne Park (New Playground) for \$3.0 million in 2025

These adjustments bring the Draft 2025 Capital Plan to \$438.5 million. The overall five year capital plan remains at \$2.0 billion. Please refer to Attachment 1 for the updated Draft 2025 – 2029 Capital Plan Summary.

Should Council want the above mentioned adjustments reflected in the Draft 2025 – 2029 Financial Plan, the following motion can be made:

WHEREAS strategic capital investments are essential to maintaining and enhancing municipal infrastructure, facilities, and services for the community; and

WHEREAS the City's long-term financial planning ensures responsible fiscal management and the efficient allocation of resources to support growth, sustainability, and service delivery;

BE IT RESOLVED THAT the 2025 Capital Plan of \$438.5 million and the 2025-2029 Capital Plan within the Five-Year Financial Plan totaling \$2.0 billion, ensuring continued investment in critical infrastructure and community priorities, be approved.

Please let me know if you have any questions on any the information provided in this memo.

Sincerely,



Noreen Kassam, CPA, CGA
DEPUTY CHIEF ADMINISTRATIVE OFFICER
& CHIEF FINANCIAL OFFICER

NK:RG:WK / mt:to

Attachment: 1 – Draft 2025 – 2029 Capital Plan Summary

DRAFT 2025 - 2029 CAPITAL PLAN SUMMARY

Capital Expenditures	2025 Plan (\$)	2026 Plan (\$)	2027 Plan (\$)	2028 Plan (\$)	2029 Plan (\$)	2025-2029 TOTAL PLAN (\$)
General Government Services						
Corporate Services	45,000	58,000	-	-	-	103,000
Finance	86,000	-	-	-	-	86,000
Information Technology	12,136,300	9,367,600	9,399,000	7,827,600	7,981,800	46,712,300
Corporate Capital Contingency	6,000,000	3,166,000	3,166,000	3,166,000	3,166,000	18,664,000
General Government Services Total	18,267,300	12,591,600	12,565,000	10,993,600	11,147,800	65,565,300
Community Safety						
Burnaby Fire Department	4,751,000	13,413,000	5,385,000	5,346,000	4,935,000	33,830,000
RCMP Burnaby Detachment	682,000	-	-	130,000	130,000	942,000
Risk Management & Emergency Planning	250,000	250,000	250,000	250,000	250,000	1,250,000
Community Safety Total	5,683,000	13,663,000	5,635,000	5,726,000	5,315,000	36,022,000
Engineering						
Infrastructure & Development	76,643,600	78,704,600	64,635,900	70,148,500	43,555,000	333,687,600
Transportation	34,819,000	24,672,000	27,344,000	15,690,000	16,745,000	119,270,000
Vehicles & Equipment	10,104,000	3,975,000	7,637,000	8,576,000	5,902,000	36,194,000
Engineering Total	121,566,600	107,351,600	99,616,900	94,414,500	66,202,000	489,151,600
Lands & Facilities						
Civic Projects	219,713,000	346,927,500	411,250,000	167,450,000	37,745,000	1,183,085,500
Facilities Management	14,190,000	12,949,000	13,107,300	12,968,000	13,049,000	66,263,300
Realty & Lands	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	35,000,000
Lands & Facilities Total	240,903,000	366,876,500	431,357,300	187,418,000	57,794,000	1,284,348,800
Planning & Development						
General Civic Projects	365,000	-	-	-	-	365,000
Land Development	10,547,900	6,960,000	-	-	-	17,507,900
Planning & Development Total	10,912,900	6,960,000	-	-	-	17,872,900
Parks, Recreation & Culture						
Culture Facilities	1,856,000	200,000	210,000	190,000	190,000	2,646,000
Golf Facilities	750,000	825,000	425,000	540,000	110,000	2,650,000
Park Facilities	20,444,800	10,413,300	8,694,300	5,700,000	5,500,000	50,752,400
Property Acquisitions	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	75,000,000
Recreation Facilities	1,143,000	3,728,000	3,693,000	3,635,000	3,610,000	15,809,000
Parks, Recreation & Culture Total	39,193,800	30,166,300	28,022,300	25,065,000	24,410,000	146,857,400
Burnaby Public Library						
Burnaby Public Library	1,933,300	1,462,000	2,517,500	1,637,800	1,682,000	9,232,600
Burnaby Public Library Total	1,933,300	1,462,000	2,517,500	1,637,800	1,682,000	9,232,600
Capital Expenditures Total	438,459,900	539,071,000	579,714,000	325,254,900	166,550,800	2,049,050,600
Funding Sources						
Corporate & Tax Sale Land Reserve Fund	12,200,000	58,000,000	58,000,000	57,000,000	27,250,000	212,450,000
Capital Asset Works Financing Reserve Fund	74,810,200	74,408,500	62,859,000	65,127,900	57,688,800	334,894,400
Development Cost Charge Reserve Funds	20,250,000	15,623,700	36,064,000	34,410,000	32,282,800	138,630,500
Amenity Cost Charge Reserve Funds	-	-	100,000	300,000	300,000	700,000
Sanitary Sewer Fund Capital Reserve	12,756,000	12,294,200	7,098,000	7,161,000	1,261,000	40,570,200
Waterworks Utility Capital Reserve	19,635,500	24,285,000	6,245,000	6,880,000	2,605,000	59,650,500
Equipment & Vehicle Replacement Reserve Funds	9,601,000	13,750,000	10,608,000	10,671,000	10,181,000	54,811,000
Gaming Reserve	9,865,000	1,500,000	-	-	-	11,365,000
Community Benefit Bonus Reserve	224,807,200	305,537,500	361,150,000	117,150,000	17,345,000	1,025,989,700
Private Funds	3,972,900	1,929,400	118,100	-	17,200	6,037,600
TransLink Grants	10,964,000	10,260,000	12,481,900	15,955,000	14,620,000	64,280,900
Provincial Grants	5,430,000	580,000	330,000	-	-	6,340,000
Federal Grants	8,504,700	2,000,000	2,000,000	100,000	1,000,000	13,604,700
Capital Contingency Reserve	4,834,000	2,000,000	2,000,000	2,000,000	2,000,000	12,834,000
Canada Community Building Fund (Federal Gas Tax) Reserve	1,000,000	-	-	-	-	1,000,000
Growing Communities Reserve Fund	5,997,900	9,267,000	9,600,000	4,000,000	-	28,864,900
Housing Accelerator Reserve	13,631,500	6,635,700	6,560,000	-	-	26,827,200
Brentwood Pedestrian & Cycle Linkage Reserve	200,000	1,000,000	4,500,000	4,500,000	-	10,200,000
Funding Sources Total	438,459,900	539,071,000	579,714,000	325,254,900	166,550,800	2,049,050,600