

Burnaby Healthier Community Partnership

Terms of Reference

Our Vision:

Burnaby: where the healthy choice is the easy choice.

Our Mission:

Through a shared vision and collective action, the Healthier Community Partnership optimizes health and healthy communities for all who live, work, learn, and play in Burnaby.

Our Values:

- Equity
- Collaboration
- Innovative and Transformative Thinking
- Accountability
- Transparency
- Integrity
- Trust

Purpose of the Burnaby HCP

1. To understand and identify health issues that impact the well-being of all members of the Burnaby community.
2. To work collaboratively to support community-based initiatives that promote the health and well-being of all members of the Burnaby community.
3. To work collaboratively with existing Burnaby committees and regional organizations on healthy living initiatives consistent with Action #23 in the Burnaby Social Sustainability Strategy.¹
4. To report annually on the Partnership's progress and activities to Burnaby City Council, Fraser Health, the Burnaby Board of Education and the Burnaby Division of Family Practice.

¹ See Burnaby Social Sustainability Strategy at www.burnaby.ca/sss

Steering Committee

A steering committee comprised of representatives from the City of Burnaby, Burnaby Board of Education, Fraser Health, the Burnaby Division of Family Practice and the Burnaby Inter Agency Council will oversee the work of the Burnaby Healthier Community Partnership.

Structure

Representatives from each organization will include those with decision-making authority and those with technical expertise within each organization.

Steering Committee members will select a Chair and this position will rotate among the partners every two years.

The Steering Committee will meet five times a year.

Ad hoc committees will be formed as needed to address specific projects or initiatives.

Role of the Steering Committee

1. To establish priorities on an annual basis.
2. To work collaboratively, and with existing Burnaby committees and agencies, on activities to advance these priorities.
3. To coordinate ad hoc committees as needed to advance these priorities.
4. To share information on shifting health priorities within Burnaby to inform our priorities.
5. To convey the health needs of the community to relevant stakeholders.
6. To identify funding opportunities to help address established priorities.
7. To identify the knowledge, skills and resources available within our organizations to address priorities.
8. To monitor progress, reassess actions and priorities, and report back to the partner organizations.

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