

**TO:** MAYOR & COUNCILLORS  
**FROM:** GENERAL MANAGER CORPORATE SERVICES  
**SUBJECT:** **SU: 2025 Q1 OPEN RESOLUTIONS AND BYLAW TRACKING**  
**PURPOSE:** To provide Council with the 2025 Q1 Open Council resolutions and Bylaw status update (SU).

## RECOMMENDATION

**THAT** the report titled “SU: 2025 Q1 Open Resolutions and Bylaw Tracking”, dated May 13, 2025, be received for information.

## 1.0 POLICY SECTION

This report aligns with the City’s Corporate Strategic Plan (2022).

## 2.0 BACKGROUND

In 2023, the Legislative Services Department implemented a new process in which Council resolutions requiring actions are numbered, tracked and assigned for follow-up by each department.

## 3.0 GENERAL INFORMATION

The Open Resolutions Tracking Index for 2025 Q1, attached as **Attachment 1**, and outstanding resolutions for 2024, attached as **Attachment 2** to this report, provides resolutions from Council where staff are directed to act, whether related to existing priorities and workplans or provide additional direction. Each department was requested to update the index on the status of each resolution and provide a brief description if the item was “ongoing”, “in progress” “delayed” or “cancelled”.

The Bylaw Tracking Index for 2025 Q1 is provided as **Attachment 3**, and the outstanding bylaws index for 2024 is provided as **Attachment 4** to this report.

These information reports are provided on a quarterly basis for Council and public’s information. As each quarter is reported, any non-completed resolutions will be consolidated into the next reporting cycle.

## 4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Not applicable.

## **5.0 FINANCIAL CONSIDERATIONS**

Not applicable.

Respectfully submitted,

Juli Halliwell, General Manager Corporate Services

## **ATTACHMENTS**

Attachment 1 – 2025 Q1 Open Council Resolutions Index

Attachment 2 – 2024 Outstanding Open Council Resolutions Index

Attachment 3 – 2025 Q1 Bylaws Tracking Index

Attachment 4 – 2024 Outstanding Bylaws Tracking Index

## **REPORT CONTRIBUTORS**

This report was prepared by Blanka Zeinabova, Sr. Manager Legislative Services.