

FINANCIAL MANAGEMENT COMMITTEE

TO: *MAYOR AND COUNCILLORS*

SUBJECT: SU: 2024 CANADA COMMUNITY-BUILDING FUND

RECOMMENDATION:

THAT the report titled “SU: 2024 Canada Community-Building Fund” dated May 8, 2025, of the Financial Management Committee meeting, be received for information.

REPORT

The Financial Management Committee, at its meeting held on May 8, 2025, received and adopted the attached report providing Council with a status update (SU) on the Federal Canada Community-Building Fund Program for 2024.

On behalf of the Financial Management
Committee,

Councillor S. Dhaliwal
Chair

Councillor A. Gu
Vice Chair

TO: FINANCIAL MANAGEMENT COMMITTEE (FMC)
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **SU: 2024 CANADA COMMUNITY-BUILDING FUND**
PURPOSE: To provide a status update (SU) on the Federal Canada Community-Building Fund Program for 2024.

RECOMMENDATION

THAT the report titled “SU: 2024 Canada Community-Building Fund” dated May 8, 2025, be received for information.

1.0 POLICY SECTION

Not Applicable.

2.0 BACKGROUND

In 2014, the Union of BC Municipalities (UBCM) entered an agreement with the governments of Canada and British Columbia that would see the delivery of Canada Community Building Funds (CCBF) monies, previously referred to as the gas tax fund, to local governments over a ten-year period. This agreement expired on March 31st, 2024 however negotiations to renew the agreement were conducted with UBCM advocating on behalf of the local governments of British Columbia.

On July 16th, 2024, the Financial Management Committee (FMC) was introduced to the new “2024 – 2034 Community Works Fund Agreement” including key aspects of the program and various responsibilities of the City and UBCM moving forward. Subsequent approval by Council was received on July 22nd and the new agreement was formally signed on August 1st, 2024.

For reference purposes, the following attachments to this report include:

- Attachment 1: The July 16th, 2024 FMC Report
- Attachment 2: The July 22nd, 2024 Council Resolution to approve the agreement
- Attachment 3: A signed copy of the agreement

3.0 GENERAL INFORMATION

The purpose of the CCBF is to provide a predictable and sustainable funding source to local governments in British Columbia for projects related to infrastructure and capacity building. In addition, the CCBF hopes to support national objectives, which includes productivity and economic growth, a clean environment, and strong cities and communities.

3.1. Program Streams

In British Columbia, the CCBF is delivered through three programs:

a) Community Works Fund (CWF)

This program is available to all local governments. The funding is based on a per capita formula and delivered bi-annually to the local governments directly. Local governments have the ability to elect which eligible projects to fund.

b) Strategic Priorities Fund (SPF)

This program is available to all local governments outside the Greater Vancouver Regional District. Funding is provided on an application-based program and the purpose of this fund is to support infrastructure and capacity building projects that are large in scale, regional in impact or innovative, and align with the CCBF's national program objectives.

c) Greater Vancouver Regional Fund (GVRF)

Projects associated with the Greater Vancouver Regional Fund are proposed by TransLink, which gets approved by the Greater Vancouver Regional District Board. The funding provided under this program is utilized for regional transportation investments within the Greater Vancouver Regional District and its member municipalities.

The City of Burnaby receives CCBF funding through the Community Works Fund. All CCBF funding received by the City is set aside in a CCBF Reserve to ensure its use as specified by the agreement, see attachment 1 for a list of eligible project categories. Council reviews and approves all project initiatives funded by the CCBF Reserve annually through the budget process.

3.2. Annual Reporting

As a requirement of the CCBF, eligible recipients of the funding are required to provide an annual report to UBCM, due June 01, which outlines all eligible expenditures supported by CCBF monies for the previous calendar year. However, due to uncertainty over the prior program's renewal beyond 2024, CCBF funds were not identified as a funding source for any 2024 capital projects. Attachment 4 provides a summary of the CCBF funding received to date, the expenditures incurred, and an approved plan allocation to the Reroofing Program at Bonsor Plaza through the 2025 – 2029 financial planning process. Looking forward to the 2026 – 2030 financial planning process, staff will focus on multi-year planning for this funding source to ensure that funds are utilized as soon as possible.

3.3. Other Reporting Requirements

In addition to the Annual Report, the 2024 Community Works Fund Agreement also identifies the following reporting items:

- A potential future requirement for Burnaby to report on its continuous improvement of asset management practices; these requirements have yet to be finalized and communicated to the City.

- Provision of housing-related information to support the creation of a housing report whose preparation is led by UBCM and the Province; any requested information will be provided by Planning and would be aligned with previously reported Housing Needs information.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Not Applicable.

5.0 FINANCIAL CONSIDERATIONS

The CCBF program will provide reliable revenues for the City over the long-term, supporting the City's capital program. Applicable projects eligible for CCBF funding are identified by staff and approved by Council through the annual budget process.

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

- Attachment 1 – July 16th 2024 FMC Report
- Attachment 2 – July 22nd 2024 Council Approval
- Attachment 3 – Signed 2024 Administrative Agreement
- Attachment 4 – 2024 Canada Community-Building Fund Summary

REPORT CONTRIBUTORS

This report was prepared by Geoff Mooney, Finance Functional Lead, and reviewed by Ratan Grewal, Deputy General Manager Finance and Wilson Kwan, Director Budgets & Reporting.