

TO: MAYOR & COUNCILLORS
FROM: DEPUTY GENERAL MANAGER FINANCE
RESPONSIBLE DEPARTMENT(S): ENGINEERING
SUBJECT: **CA – (CA-7016) ELEMENTARY SCHOOL SAFETY IMPROVEMENTS**
PURPOSE: To obtain Council approval for a Contract Award (CA) for the Elementary School Safety Improvements project.

RECOMMENDATION

THAT a contract award to B.A. Blacktop Infrastructure Inc. for an estimated total cost of \$2,478,412 including tax, as outlined in the report titled “CA – (CA-7016) Elementary School Safety Improvements” dated May 27, 2025 be approved; and

THAT final payment be based on the actual quantities of services delivered and unit prices as tendered.

1.0 POLICY SECTION

The City’s Procurement Policy requires that contracts for goods, services, and construction with values over \$500,000 be approved by Council following a competitive procurement process.

2.0 SUMMARY

This recommendation is to approve a contract award in the amount of \$2,478,412 including tax.

Breakdown of Cost	Dates	Reason	Estimated Amount including tax
Total Estimated Cost including Tax of Contract Award	July 2025	Contract Award	2,478,412

3.0 BACKGROUND

Following Tender #41-03-25 (CA-7016) Elementary School Safety Improvements, five tenders ranging from \$2,478,412 to \$3,099,128 were received by the closing time on May 2, 2025.

The scope of this project includes construction of various safety improvements at seven elementary schools in the City based on the prioritization framework. The elementary schools include Windsor Elementary, Nelson Elementary, Second Street Community School, Marlborough Elementary, Taylor Park Elementary, Ecole Inman Elementary, and Morley Elementary. These improvements include speed reader boards, new sidewalks and letdowns, rapid rectangular flashing beacons, raised crosswalks, curb extension, and streetlights. The proposed improvements will provide a critical transportation infrastructure for vulnerable road users.

4.0 GENERAL INFORMATION

The estimated total contract value is \$2,478,412 including GST in the amount of \$110,643.39.

B.A. Blacktop Infrastructure Inc. has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. B.A. Blacktop Infrastructure Inc. has worked with the City for over ten years on various projects.

5.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Tender #41-03-25 (CA-7016) Elementary School Safety Improvements was publicly advertised. Upon closing, the City received a total of five submissions.

6.0 FINANCIAL CONSIDERATIONS

Funding for this work is included in the 2025 – 2029 Financial Plan under the Engineering – Infrastructure, Roads and Sidewalks – School Safety 1-10 with an overall plan of \$2,400,000 and will be accommodated under WBS number EMC.7016 (\$2,360,400 excluding GST). Additional plan is required for this project as tender bids were higher than initial estimates and the project currently has existing commitments of \$130,000 for design. Plan reallocation of \$500,000 has been made from the Marine Drive Upgrades Project (CA-3040), which is currently in the preliminary design phase and experiencing some minor delays.

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

ATTACHMENTS

n/a

REPORT CONTRIBUTORS

This report was prepared by Wendy Soo, Project Office Coordinator, Steve Chan, Senior Buyer, and reviewed by Scott Lovas, Acting Senior Manager, Procurement Services – Capital.