

**CITY OF BURNABY
BYLAW NO. 14750**

A BYLAW to amend
Burnaby Consolidated Fees and Charges Bylaw

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CONSOLIDATED FEES AND CHARGES BYLAW, AMENDMENT BYLAW NO. 2, 2025.**
2. Burnaby Consolidated Fees and Charges Bylaw as amended, is further amended:
 - (a) at Schedule C10, in the table titled “TRAFFIC CONTROL PERMIT FEES”, by adding the following below the row titled “Per laneway”:

○ Traffic change only	\$210.00
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- (b) at Schedule C14, by repealing the table titled “METER INSTALLATION AND RELATED CHARGES” and substituting the following:

METER INSTALLATION AND RELATED CHARGES - (Section 23 (a) and (c))	Fee
▪ 3/4" (19 mm)	
○ Water Meter Cost	\$1,260.00
○ Meter Setter Cost	\$325.00
○ Meter Box Cost	\$280.00
○ Meter & Equipment Installation	\$250.00
○ Excavation Cost	\$1,900.00
○ Water Connection (New Construction)	\$9,000.00
○ Water Meter Drop-Off Fee	N/A
▪ 1.5" (38 mm)	
○ Water Meter Cost	\$2,050.00
○ Meter Setter Cost	\$1,765.00
○ Meter Box Cost	\$735.00
○ Meter & Equipment Installation	\$250.00
○ Excavation Cost	\$1,900.00
○ Water Connection (New Construction)	\$9,700.00
○ Water Meter Drop-Off Fee	N/A
▪ 2" (50 mm)	
○ Water Meter Cost	\$2,350.00
○ Meter Setter Cost	\$2,030.00
○ Meter Box Cost	\$735.00
○ Meter & Equipment Installation	\$250.00
○ Excavation Cost	\$1,900.00

○ Water Connection (New Construction)	\$10,900.00
○ Water Meter Drop-Off Fee	N/A
▪ 3" (75 mm) or above	
○ Water Meter Cost	Actual Cost
○ Meter Setter Cost	Actual Cost
○ Meter Box Cost	Actual Cost
○ Meter & Equipment Installation	Actual Cost
○ Excavation Cost	\$1,900.00
○ Water Connection (New Construction)	Actual Cost
○ Water Meter Drop-Off Fee	Actual Cost
▪ Other Charges	
○ Special Meter Reading Fee	\$97.00
○ Meter Test or Retest	Actual Cost
○ Construction Meter Charges	As per Metered Rates

- (c) at Schedule D1, by repealing the table titled “FEE FOR CREDIT CARD PAYMENTS” and substituting the following

FEE FOR CREDIT CARD PAYMENTS	Fee
▪ Percentage surcharge - (Section 2)	
○ Non-refundable fee, charged in addition to the amount owed, based on the gross amount of the payment, including applicable taxes	1.80%
▪ Payment fee restriction - (Section 3)	
○ Payment by credit card is not permitted for any single fee or charge exceeding \$50,000	N/A

- (d) at Schedule D2, in the table titled “FEES AND CHARGES”, by repealing the row titled “Bonding replacement fee” and substituting the following:

▪ Security replacement fee (<i>replacement of security that is currently on file at the City; including:</i> - <i>replacement of a Letter of Credit/Surety from one (1) financial institution with that of another institution,</i> - <i>replacement of a Letter of Credit/ Surety with cash for the same amount,</i> - <i>replacement of cash security with a Letter of Credit/ Surety for the same amount, or a combination of any of the above.</i>)	
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- (e) at Schedule E2, in the table titled “DAMAGE DEPOSITS AND INSPECTION FEES”, by adding the following above the row titled “Deduction for Damage to City Property (City repair / replace)”:

▪ Inspection or re-inspection outside of City Hall business hours <i>Section 14(13)</i>	Actual Cost
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- (f) at Schedule E2, in the table titled “DAMAGE DEPOSITS AND INSPECTION FEES”, by adding the following below the row titled “Deduction for Damage to Other City Property (not listed above)”:

▪ Deduction for Outstanding Inspection or Re-Inspection Fees <i>Section 14(14)</i>	Actual Cost
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- (g) by repealing Schedule F1 its entirety and substituting the Schedule F1 attached to Schedule “A” of this bylaw; and
- (h) by repealing Schedule F3 its entirety and substituting the Schedule F3 attached to Schedule “B” of this bylaw.
3. Subsections 2(a) to (f) of this bylaw come into force and effect on July 1, 2025.
4. Subsections 2(g) and (h) of this bylaw comes into force and effect on September 1, 2025.

Read a first time this day of , 2025

Read a second time this day of , 2025

Read a third time this day of , 2025

Reconsidered and adopted this day of , 2025

MAYOR

CORPORATE OFFICER

SCHEDULE “A” to Bylaw No. 14750

SCHEDULE F1 – FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. All Food Services banquet facilities – including Alan Emmott, Barnet Beach and Burnaby Lake Pavilion – will follow established Food Services reservation and booking practices for general social events and meetings. Room reservation rates for user groups and ad hoc meetings are included in established Recreation fees and charges, as appropriate.

FOOD TRUCK PERMIT	Fee
▪ Food Truck Permit Operating application	\$165.00

BURNABY LAKE PIER	Fee
▪ Non-Commercial groups – fee per hour – minimum one hour	\$200.00
▪ Fee for commercial purposes	Determined by Food Services and based on market rate.

FRASER FORESHORE PIER	Fee
▪ Non-Commercial groups – fee per hour – minimum one hour	\$150.00
▪ Fee for commercial purposes	Determined by Food Services and based on market rate.

SCHEDULE “B” to Bylaw No. 14750

SCHEDULE F3 – RECREATION AND CULTURE**ADMISSIONS & PASSES**

Admission/Pass Age Categories:	Year Range
▪ Tot	0-4 years
▪ Child	5-14 years
▪ Youth	15-25 years
▪ Adult	26-64 years
▪ Senior	65 years and up

A. BE ACTIVE PASS

(Access to all drop-in activities: Public Skating, Toonie Skate*, Family Skate*, Parent & Tot Skate*, Family Hockey, Family Arena Activities, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball. Age restrictions may apply to some activities. Activity offerings may vary by season.

*Skate Rental included.

Admission/Pass Age Categories:	Fee
▪ Tot	
○ Day pass	No Charge
○ 10 visit pass	No Charge
○ 1 month pass	No Charge
○ Monthly recurring pass	No Charge
○ Annual pass	No Charge

▪ Child	
○ Day pass	\$3.57
○ 10 visit pass	\$32.10
○ 1 month pass	\$32.10
○ Monthly recurring pass	\$22.50
○ Annual pass	\$231.10
○ Grade 5 "Be Active Pass" - (Burnaby residents only)	No Charge

Admission/Pass Age Categories:	Fee
▪ Youth / Senior	
○ Day pass	\$5.33
○ 10 visit pass	\$48.00
○ 1 month pass	\$48.00
○ Monthly recurring pass	\$33.60
○ Annual pass	\$345.60
▪ Adult	
○ Day pass	\$7.14
○ 10 visit pass	\$64.30
○ 1 month pass	\$64.30
○ Monthly recurring pass	\$45.00
○ Annual pass	\$462.95

B. BE ACTIVE PASS - CITY EMPLOYEE

BE ACTIVE PASS - CITY EMPLOYEE:	Rate of Discount
▪ Day pass	60% off adult rate

▪ 10 visit pass	60% off adult rate
▪ 1 month pass	60% off adult rate
▪ Monthly recurring pass	60% off adult rate
▪ Annual pass (full payment)	60% off adult rate

C. SUMMER FUN PASS

(Access to all drop-in activities: Public Skating, Toonie Skate*, In Line Skate, Family Skate*, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Table Tennis/ Squash/Racquetball. Age restrictions may apply to some activities. Activity offerings may vary during the season.

*Skate rental included.

PASS VALIDITY PERIOD:	Fee
▪ Valid June 26, 2026 – September 8, 2026 Burnaby Burnaby Residents 5-18 years	\$20.00

D. INDOOR/OUTDOOR POOL & ARENA ADMISSIONS

Public Skating, Toonie Skate*, Family Skate*, Family Arena Activities, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool. (Age limits may apply to some activities. Activity offerings vary by season.

*Skate Rentals Included.

INDOOR/OUTDOOR POOL & ARENA ADMISSIONS	Fee
▪ Loonie swim per person	\$0.95
▪ Toonie skate (includes skate rental) per person	\$1.90
▪ Free swim / Free skate per person (includes skate rental)	No Charge
▪ Family swim / Family skate 1 visit pass per person (includes skate rental)	\$3.57
▪ Family swim/ Family skate 10 visit pass per person (includes skate rental)	\$32.10

E. BURNABY VILLAGE MUSEUM

Burnaby Village Museum	Fee
▪ Museum yearly membership – all ages (includes unlimited carousel rides, guided tours and special events)	\$47.40
▪ Carousel single ride – all ages	\$2.71
▪ Carousel bakers dozen (13 rides) – all ages	\$32.50
▪ Single admission and group rates	No Charge

ARENA SERVICE FEE

Item	Fee
▪ School Board skate & helmet (per 30 student skate rentals)	\$67.80
▪ Skate rental	\$3.53
▪ Skate rental (10 rental pass)	\$31.80
▪ Skate sharpening	\$6.70
▪ Sledge rental	No Charge
▪ Helmets	No Charge

MISCELLANEOUS FEES

A) SHOWER, TOWEL & RACQUET FEES	Fee
▪ Shower fee	\$0.95
▪ Racquets and Table Tennis paddles	\$1.90

B) EXTERNAL THERAPIST AND EXTERNAL PERSONAL TRAINER FEES	Fee
▪ Therapist/Trainer (includes client)	\$29.00

C) CHILDMINDING FEES	Fee
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0-5 Years, 2 Hours Maximum Per Day	
▪ Hourly rate	\$5.50
▪ Each additional sibling 50% of childminding rate	\$2.75
▪ Visit Pass (40 x 15 minutes)	\$49.50

D) SENIORS MEMBERSHIP	Fee
▪ 55+ Single Centre	\$21.80
▪ 55+ Multi Centre	\$54.50
▪ Seniors Lifetime Card (90 years+ and Burnaby resident)	No Charge

SCHOOL PROGRAMS

A) BURNABY VILLAGE MUSEUM	Fee
▪ Half-Day Program/Self-Guided Visit (per student)	\$9.15
▪ Half-Day Discounted Program (per student)	\$5.90
▪ Add on Program (per student)	\$4.30
▪ Virtual/Outreach program (per class)	\$134.00
▪ Education Kit #1	\$52.00
▪ Education Kit #2	\$52.00
▪ Education Kit Deposit (per kit)	\$104.00

B) BURNABY ART GALLERY	Fee
▪ Outreach school programs (online, all zones – 1.5 hrs.)	
○ base fee	\$135.00
○ base fee zone A	\$135.00
○ base fee zone B	\$140.00
○ base fee zone C	\$145.00

▪ Gallery tour no studio (30 minutes – 1 hour)	\$53.50
▪ Gallery tour “Art and Me” (Preschool – K 1.5 hrs.)	\$103.00
▪ Gallery tour with studio - Grades K - 2 (1.5 hrs.)	\$107.50
▪ Gallery tour with studio - Grades 2 - 12 (2 hrs.)	\$127.00
▪ BAG in a box	\$40.00
▪ Adult professional development/online (per person)	\$8.00
▪ Additional Program Fees: Deposit	\$64.50
▪ Travel zone B add-on	\$11.00
▪ Travel zone C add-on	\$16.00

C) OUTDOOR – CANOE LESSONS	Fee
▪ Per hour	\$7.30

RESERVATIONS

Commercial: Any individual, company, group or organization engaged in the pursuit of business for profit.

Private: Any individual, company, group or organization that does not meet the commercial, general or community definition.

General: Registered societies, not-for-profit community groups or informal community groups whose participants/members are 60% or less Burnaby residents.

Community: Registered societies, not-for-profit community groups or informal community groups whose participants/members are more than 60% Burnaby residents.

Adult: 19 years and older

Youth: 18 years and younger

ROOM RESERVATIONS	Commercial Fee	Private Fee
Fee per hour		
▪ As per Appendix A – Room Size Categories		

○ Small rooms	\$41.50	\$35.00
○ Medium rooms	\$67.00	\$56.50
○ Large rooms	\$128.00	\$108.50
○ Premium rooms	\$192.50	\$163.00
○ Shadbolt centre atrium	\$148.00	\$125.50
○ Bonsor Judo Room	N/A	N/A

ROOM RESERVATIONS Fee per hour	General Fee	Community Fee
▪ As per Appendix A – Room Size Categories		
○ Small rooms	\$32.00	\$14.50
○ Medium rooms	\$51.50	\$23.50
○ Large rooms	\$98.50	\$44.00
○ Premium rooms	\$148.00	\$66.50
○ Shadbolt centre atrium	\$114.00	\$74.00
○ Bonsor Judo Room	N/A	\$6.75

GYMNASIUM RESERVATIONS (Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))	Commercial Fee	Private Fee
▪ Single Gym – per hour (equivalent to one full basketball court)		
○ Bonsor Recreation Complex ○ Christine Sinclair Community Center ○ Edmonds Community Centre	\$160.50	\$136.00
▪ Adult/mixed Ages	\$160.50	\$136.00

▪ Activities exclusively for youth	\$160.50	\$136.00
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GYMNASIUM RESERVATIONS (Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))	General Fee	Community Fee
▪ Single Gym – per hour (equivalent to one full basketball court)		
<ul style="list-style-type: none"> ○ Bonsor Recreation Complex ○ Christine Sinclair Community Center ○ Edmonds Community Centre 	\$123.50	\$80.50
▪ Adult/mixed Ages	\$123.50	\$80.50
▪ Activities exclusively for youth	\$123.50	\$80.50

AD HOC MEETINGS	Fee
Only for groups and associations that meet the Community definition:	
a) Group must utilize City of Burnaby facilities on a regular and ongoing basis.	
b) May have meeting to review regular group business ONE time per month.	
c) One room only, 4 hours maximum.	
d) Ad hoc meetings will only be accepted if space is permitted, 3 – 5 days in advance.	
e) Meeting to take place in designated room at the following locations:	
▪ Alan Emmott - Room #2	No Charge
▪ Bonsor Recreation Complex – Conference Room	No Charge
▪ Burnaby Lake Sports Complex West – Meeting Room #2	No Charge
▪ BVM – Discovery Room	No Charge
▪ Charles Rummel Centre – Committee Room	No Charge
▪ Christine Sinclair Community Centre – Meeting Room 1	No Charge
▪ Edmonds Community Centre – Meeting Room #3	No Charge
▪ Kensington Complex – Community Room	No Charge

▪ Rosemary Brown Recreation Centre Multi-purpose 1	No Charge
▪ Wesburn Centre – Committee Room	No Charge
▪ Willingdon Community Centre – Community Room	No Charge

SCHOOL GYMNASIUMS	General Fee	Community Fee
Fee per hour (not available for Commercial and Private reservation)		
▪ Youth		
Elementary Schools	\$84.50	No Charge
Secondary Schools <ul style="list-style-type: none"> ○ École Alpha Secondary School ○ École Cariboo Hill Secondary School ○ Burnaby North Secondary School (small) ○ École Marlborough Elementary (large) 	\$155.50	No Charge
Large Secondary Schools <ul style="list-style-type: none"> ○ Burnaby Mountain Secondary School ○ Burnaby North Secondary School (large) 	\$183.00	No Charge
▪ Activities for Adult/mixed ages		
Elementary Schools	\$84.50	\$39.00
Secondary Schools <ul style="list-style-type: none"> ○ École Alpha Secondary School ○ École Cariboo Hill Secondary School ○ Burnaby North Secondary School (small) ○ École Marlborough Elementary (large) 	\$155.50	\$49.00
Large Secondary Schools <ul style="list-style-type: none"> ○ Burnaby Mountain Secondary School ○ Burnaby North Secondary School (large) 	\$183.00	\$58.00

OUTDOOR FACILITY RESERVATIONS

Artificial Turf Primetime: Weekdays 6pm-close; Weekends & Holidays all day

Artificial Turf Non-Prime-Time: Weekdays before 6pm

ALL SPORTS FIELDS	Commercial Fee	Private Fee
Fee per hour		
▪ Artificial Turf		

○ Youth – Prime-Time	\$85.00	\$72.00
○ Youth - Non-Prime-Time	\$73.00	\$61.50
○ Adult – Prime-Time	\$123.50	\$104.50
○ Adult- Non-Prime-Time	\$99.00	\$83.50
○ Ultra-Non-Prime-Time	N/A	N/A
▪ Grass Field	\$39.00	\$33.00
▪ All-Weather fields with lights	\$29.00	\$25.00
▪ Grass or All-Weather fields, practice fields and lacrosse boxes	\$19.50	\$16.50
▪ Tournament – Per Field/ Diamond (Community Youth Only)		
○ Grass field – fee per field (8 hours maximum)	N/A	N/A
○ Additional hour 50% of grass field – per field	N/A	N/A

ALL SPORTS FIELDS Fee per hour	General Fee	Community Fee
		Community youth fee
▪ Artificial Turf		
○ Youth – Prime-Time	\$65.50	\$25.00
		\$25.00
○ Youth - Non-Prime-Time	\$56.00	\$25.00
		\$25.00
○ Adult – Prime-Time	\$95.00	\$51.00
○ Adult- Non-Prime-Time	\$76.00	\$36.50
○ Ultra-Non-Prime-Time	N/A	\$27.00
▪ Grass Field	\$30.00	\$16.50

		\$1.00
▪ All-Weather fields with lights	\$22.50	\$12.50
		No Charge
▪ Grass or All-Weather fields, practice fields and lacrosse boxes	\$15.00	\$7.50
		No Charge
▪ Tournament – Per Field/ Diamond (Community Youth Only)		
○ Grass field – fee per field (8 hours maximum)	N/A	\$58.50
○ Additional hour 50% of grass field – per field	N/A	\$9.60

OUTDOOR COVERED SPORTS BOX (Jack Crosby and Sohen Gill) - Fee per hour	Commercial Fee	Private Fee
○ Youth	\$69.00	\$58.50
○ Adult/Mixed ages	\$71.00	\$60.00
OUTDOOR COVERED SPORTS BOX (Jack Crosby and Sohen Gill) - Fee per hour	General Fee	Community Fee
○ Youth	\$53.00	\$18.50
○ Adult/Mixed ages	\$54.50	\$33.00

SPORT DEVELOPMENT CAMPS - Fee per hour	Commercial Fee	Private Fee
○ Grass	\$35.50	\$30.00
○ Artificial Turf	\$77.50	\$65.50
○ All Weather	\$22.50	\$19.00

SPORT DEVELOPMENT CAMPS - Fee per hour	General Fee	Community Fee
○ Grass	\$27.50	N/A
○ Artificial Turf	\$59.50	N/A
○ All Weather	\$17.50	N/A

BEER GARDENS	Fee
▪ Per day per site	\$245.00

FOOD CONCESSIONS	Fee
▪ Burnaby Lake Sports Complex West - 5 hours or less	
○ 1 Field Reservation	\$160.50
○ 2 Field Reservation	\$241.00
○ 3 Field Reservation	\$321.00
▪ Burnaby Lake Sports Complex West - More than 5 hours	
○ 1 Field Reservation	\$241.00
○ 2 Field Reservation	\$321.00
○ 3 Field Reservation	\$481.50
▪ Other Sports Fields	15% of Gross Sales Sales
▪ Utility Recovery Fee (Concessions in Fieldhouses – per month)	\$16.50

STORAGE	Commercial Fee	Private Fee
▪ Equipment storage rental fee (monthly)	\$81.50	\$69.00
▪ Boat Storage (1,788 square feet) – per square foot (Rowing Pavilion – Burnaby Lake)	N/A	N/A

STORAGE	General Fee	Community Fee
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▪ Equipment storage rental fee (monthly)	\$62.50	\$43.00
▪ Boat Storage (1,788 square feet) – per square foot (Rowing Pavilion – Burnaby Lake)	\$2.40	N/A

OUTDOOR – MISCELLANEOUS Fee per hour	Commercial Fee	Private Fee
▪ Outdoor Tennis Courts Tournament Only – Per court/ per hour	\$13.50	\$11.50
▪ Outdoor Pickleball Courts Tournament Only – Per court / per hour	\$9.75	\$8.25
▪ Outdoor Group Fitness Activities Various locations. Per activity	\$30.00	\$25.00
▪ Archery Range Fee	N/A	N/A
▪ Model Plane Flyer Per member	N/A	N/A

OUTDOOR – MISCELLANEOUS Fee per hour	General Fee	Community Fee
▪ Outdoor Tennis Courts Tournament Only – Per court/ per hour	\$10.50	\$9.40
▪ Outdoor Pickleball Courts Tournament Only – Per court / per hour	\$7.50	\$6.65
▪ Outdoor Group Fitness Activities Various locations. Per activity	N/A	N/A
▪ Archery Range Fee	\$16.50	\$15.00
▪ Model Plane Flyer Per member	\$33.00	\$30.00

FILMING & PHOTOGRAPHY FEES

FILMING APPLICATION FEES	Fee
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▪ Student filming application	\$50.00
▪ Minimal Impact Production	\$250.00
▪ Production Application Fee (non-refundable; applicable for all productions in Burnaby, regardless of filming location)	\$500.00
▪ On-Location Film Permit (daily charge for on-location filming, per filming day)	\$100.00
▪ Administration Fee (internal and external, percentage of total production cost before applicable taxes)	20%
▪ Permit Changes During Active Filming	\$300.00
▪ Commercial Drone Use Permit	\$240.00
**10% discount on daily on-location film permit fees for clean energy initiatives, as determined by the Film Office	

PARKING LOTS/STREET USE	Fee
▪ Parking Lots, Street Use and Site Rental Fees for Filming & Non-Filming Days	Per Quotation

COMMERCIALS/PROFESSIONAL PHOTOGRAPHY/CONTENT CREATION	Fee
▪ Simple (one day) – Minimum staff time, no vans on site, limited props, etc.	\$277.00
▪ Complex (per day, per location) Equipment, props, van on site, supervision	\$400.00
▪ Student filming (film students)	No Charge

MOVIE/TV SERIES FILMING	Fee
(Minimum fee per location per day, additional charges may be applicable to some spaces)	
▪ Filming & Non-Filming Days	
○ Parks	By Quote
○ City Facilities	By Quote
○ Student Filming	No Charge
▪ Additional Charges	
○ Rescheduling/Cancellations	\$313.00

○ Admin Fee for internal and external film coordination	20%
○ Location rental of City power tie-ins, based on availability. (flat rate, per day)	\$350.00

PICNIC RESERVATIONS	Commercial Fee	Private Fee
▪ Up to 100 people		
○ Confederation Park, Deer Lake South/West Lawns	N/A	\$145.00
○ Fraser Foreshore, Barnet Marine Park, Central Park	N/A	\$133.00
○ BVM Carousel patio (max 7 hours)	N/A	\$381.50
▪ Over 100 people		
○ Confederation Park, Deer Lake South/West Lawns	N/A	\$292.50
○ Fraser Foreshore, Barnet Marine Park, Central Park	N/A	\$267.50
○ BVM Carousel meadow (100-500 ppl, maximum 7 hours)	N/A	\$937.00
○ BVM Carousel meadow (500-1000 ppl, maximum 7 hours)	N/A	\$1,558.50

PICNIC RESERVATIONS	General Fee	Community Fee
▪ Up to 100 people		
○ Confederation Park, Deer Lake South/West Lawns	\$132.50	\$119.00
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$121.00	\$109.00
○ BVM Carousel patio (max 7 hours)	\$347.00	\$312.00
▪ Over 100 people		
○ Confederation Park, Deer Lake South/West Lawns	\$266.00	\$239.50
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$243.00	\$218.50
○ BVM Carousel meadow (100-500 ppl, maximum 7 hours)	\$852.00	\$767.00
○ BVM Carousel meadow (500-1000 ppl, maximum 7 hours)	\$1,417.00	\$1,275.50

SWANGARD STADIUM

EVENTS	Commercial Fee	Private Fee
▪ Base fee (maximum 7 hour rental)		
○ Up to 1,999 people	\$1,558.00	\$1,318.50
○ 2,000 – 3,999 people	\$4,284.00	\$3,625.00
○ 4,000 people & over	\$6,231.00	\$5,272.50
▪ Additional hours – per hour	\$222.50	\$188.00

EVENTS	General Fee	Community Fee
▪ Base fee (maximum 7 hour rental)		
○ Up to 1,999 people	\$1,198.50	\$798.50
○ 2,000 – 3,999 people	\$3,295.50	\$2,197.00
○ 4,000 people & over	\$4,793.00	\$3,195.00
▪ Additional hours – per hour	\$171.00	\$114.00

SCHOOL TRACK MEETS (Community – Youth Only)	Fee
▪ Base fee - (minimum 4 hour / maximum 7 hour rental)	\$798.50

TRACK AND FIELD GROUP PRACTICES -	Commercial Fee	Private Fee
Group fee per season		
▪ Youth	N/A	N/A
▪ Adult/Mixed ages	N/A	N/A

TRACK AND FIELD GROUP PRACTICES	General Fee	Community Fee
Group fee per season		
▪ Youth	\$793.00	\$721.00
▪ Adult/Mixed ages	\$1,263.50	\$1,148.50

MISCELLANEOUS	Commercial Fee	Private Fee
▪ Lights per hour	\$85.00	\$85.00
▪ Hospitality Room per hour	\$123.00	\$104.00
▪ Marquee tents (per tent)	\$422.00	\$422.00
▪ Pop up tent (per tent)	\$10.00	\$10.00
▪ Event decking (per pallet)	\$62.50	\$62.50
▪ Moduloc rental (per 60 panels)	\$240.00	\$240.00

MISCELLANEOUS	General Fee	Community Fee
▪ Lights per hour	\$85.00	\$85.00
▪ Hospitality Room per hour	\$94.50	\$67.00
▪ Marquee tents (per tent)	\$422.00	\$422.00
▪ Pop up tent (per tent)	\$10.00	\$10.00
▪ Event decking (per pallet)	\$62.50	\$62.50
▪ Moduloc rental (per 60 panels)	\$240.00	\$240.00

BURNABY CENTRAL SECONDARY SCHOOL TRACK

SCHOOL TRACK MEETS (Community Youth Only)	Fee
▪ Base fee (minimum 4 hour / maximum 7 hours rental)	\$599.50

▪ Additional hours – per hour	\$85.50
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TRACK AND FIELD GROUP PRACTICES	Commercial Fee	Private Fee
Group fee per season		
▪ Youth	N/A	N/A
▪ Adult/Mixed ages	N/A	N/A

TRACK AND FIELD GROUP PRACTICES	General Fee	Community Fee
Group fee per season		
▪ Youth	\$570.00	\$518.00
▪ Adult/Mixed ages	\$893.00	\$812.00

OUTDOOR SPECIAL EVENTS

EVENTS	Fee
Note that Civic Square and Edmonds Community Centre there is a 4 hour maximum.	
▪ Level 1 – per event Staff approval only, site visits or consultation meetings not required. Maximum 100 people, max 3 hrs, including set-up and take-down.	\$76.50
▪ Level 2 – per event Staff approval only, site visits or consultation meetings may be required. Maximum 8 hrs, including set-up and take-down.	\$229.00
▪ Level 3 – per event Council approval may be required may be required. Site meetings and/or consultation meetings required. Maximum one day.	\$612.00

EVENT PARTICIPATION FEE (For a Table / Station at a City Event)	Commercial Fee	Private Fee
▪ Per hour – attendance under 5000	Negotiated based on market rates	\$8.85

▪ Per hour – attendance over 5000	Negotiated based on market rates	\$17.50
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EVENT PARTICIPATION FEE (For a Table / Station at a City Event)	General Fee	Community Fee
▪ Per hour – attendance under 5000	No charge	No charge
▪ Per hour – attendance over 5000	No charge	No charge

RACQUET AREA RESERVATIONS

RESERVATIONS	Commercial Fee	Private Fee
RACQUETBALL / SQUASH COURT (45 minute) reservation)		
▪ Court Reservation	\$30.00	\$25.50
▪ Burnaby School Board Use	N/A	N/A
WALLYBALL (45 minute reservation		
▪ Prime-Time court	\$30.00	\$25.50
▪ Burnaby School Board Use	N/A	N/A

RESERVATIONS	General Fee	Community Fee
RACQUETBALL / SQUASH COURT (45 minute reservation)		
▪ Court Reservation	\$23.00	\$20.50
▪ Burnaby School Board Use	N/A	\$6.60
WALLYBALL (45 minute reservation		

▪ Prime-Time court	\$23.00	\$21.00
▪ Burnaby School Board Use	N/A	\$13.00

AQUATICS RESERVATIONS

Competition – Swim meets, tournaments, showcases, etc.

All fees are per hour, plus applicable staff costs

Outside Regular Operational Hours – add staff costs for 2 Lifeguard Instructors

Within Regular Operational Hours – add staff costs for 1 Lifeguard Instructor

Burnaby Schools – Community – Youth Monday-Friday between 9am-3pm

INDOOR POOLS	Commercial Fee	Private Fee
Bonsor, Eileen Dailly, Fred Randall Pools (25m, 6 lanes)		
○ Per lane	\$48.00	\$40.50
○ Full lap pool based on 6x per lane cost	\$288.50	\$244.00
○ Bonsor Shallow End	\$48.00	\$40.50

INDOOR POOLS	General Fee	Community Adult Fee
		Community Youth Fee
Bonsor, Eileen Dailly, Fred Randall Pools (25m, 6 lanes)		
○ Per lane	\$37.00	\$22.00
		\$15.00
○ Full lap pool based on 6x per lane cost	\$222.00	\$132.00
		\$90.00
○ Bonsor Shallow End	\$37.00	\$22.00

		\$15.00
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OUTDOOR POOLS	Commercial Fee	Private Fee
▪ Central Park (50m, 8 lane)		
○ Per lane	\$76.50	\$65.00
○ Full lap pool based on 8x per lane cost	\$615.50	\$521.00
○ Competition	N/A	N/A
▪ Kensington/MacPherson/ Robert Burnaby (25 yard, 6 lane)		
○ Per lane	\$43.50	\$37.00
○ Full lap pool based on 6x per lane cost	\$210.00	\$177.50
○ Competition	N/A	N/A

OUTDOOR POOLS	General Fee	Community Fee
		Community Youth Fee
▪ Central Park (50m, 8 lane)		
○ Per lane	\$59.00	\$44.50
		\$29.50
○ Full lap pool ○ based on 8x per lane cost	\$473.50	\$356.00
		\$118.00
○ Competition	N/A	N/A
		\$118.00

▪ Kensington/MacPherson/ Robert Burnaby (25 yard, 6 lane)		
○ Per lane	\$33.50	\$20.00
		\$13.50
○ Full lap pool based on 6x per lane cost	\$161.50	\$120.00
		\$81.00
○ Competition	N/A	N/A
		\$118.00

ARENAS RESERVATIONS

Reservations (All Arenas)

Prime-time: Weekdays 4-11pm, Weekends, & Holidays all Day

Non-prime-time: Weekdays before 4pm

ICE : KENSINGTON AND ROSEMARY BROWN RINK A & RINK B (Fee per hour)	Commercial Fee	Private Fee
○ Prime-time	\$452.00	\$382.00
○ Non Prime-time	\$259.50	\$219.50
○ Non Prime-time off hours	N/A	N/A
▪ Burnaby Schools/Community Youth Groups (Weekdays 9am-3pm)	N/A	N/A

ICE : KENSINGTON AND ROSEMARY BROWN RINK A & RINK B (Fee per hour)	General Fee	Community Fee
○ Prime-time	\$347.50	\$122.50
○ Non Prime-time	\$199.50	\$80.00

▪ Burnaby Schools/Community Youth Groups (Weekdays 9am-3pm)	N/A	\$60.00
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ICE : BILL COPELAND SPORTS CENTRE (Fee per hour)	Commercial Fee	Private Fee
○ Prime-time	\$452.00	\$382.00
○ Non Prime-time	\$259.50	\$219.50
○ Non Prime-time off hours	N/A	N/A
▪ Burnaby Schools/Community Youth Groups (Weekdays 9am-3pm)	N/A	N/A

ICE : BILL COPELAND SPORTS CENTRE (Fee per hour)	General Fee	Community Fee
○ Prime-time	\$347.50	\$140.00
○ Non Prime-time	\$199.50	\$92.50
▪ Burnaby Schools/Community Youth Groups (Weekdays 9am-3pm)	N/A	\$60.00

SPECIAL EVENTS / TOURNAMENTS (ICE IN OR OUT)	Commercial Fee	Private Fee
▪ Kensington, Rosemary Brown Rink A and Rink B		
○ Per hour	\$341.50	\$289.00
○ Set up / Take down per hour	\$163.00	\$138.00
▪ Bill Copeland Sport Centre		
○ Per hour	\$389.50	\$329.50
○ Set up / Take down per hour	\$248.50	\$210.00

SPECIAL EVENTS / TOURNAMENTS (ICE IN OR OUT)	General Fee	Community Fee
▪ Kensington, Rosemary Brown Rink A and Rink B		

○ Per hour	\$262.50	\$141.50
○ Set up / Take down per hour	\$125.50	\$76.00
▪ Bill Copeland Sport Centre		
○ Per hour	\$299.50	\$162.00
○ Set up / Take down per hour	\$191.00	\$103.00

DRY FLOOR ACTIVITIES Fee per hour	Commercial Fee	Private Fee
▪ Kensington, Rosemary Brown Rink A and Rink B		
○ Prime-Time	\$143.00	\$121.00
○ Non Prime-Time	\$108.50	\$92.00
○ Burnaby School Use	N/A	N/A
▪ Bill Copeland Sport Centre		
○ Prime-Time	\$148.00	\$125.50
○ Non Prime-Time	\$116.50	\$98.50
○ Burnaby School Use	N/A	N/A

DRY FLOOR ACTIVITIES Fee per hour	General (Adult) Fee	Community (Youth) Fee
▪ Kensington, Rosemary Brown Rink A and Rink B		
○ Prime-Time	\$110.00	\$48.50
○ Non Prime-Time	\$83.50	\$39.00
○ Burnaby School Use	N/A	\$36.00
▪ Bill Copeland Sport Centre		
○ Prime-Time	\$114.00	\$57.00
○ Non Prime-Time	\$89.50	\$47.00

○ Burnaby School Use	N/A	\$36.00
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CULTURAL FACILITY RESERVATIONS

SHADBOLT CENTRE THEATRES	Commercial Fee	Private Fee
○ Studio Theatre per day	\$1,151.00	\$974.00
○ Weekly Rental fee	75% or regular rate	75% or regular rate
○ Theatre facility fee per seat	\$4.38	\$3.71
○ Ancillary revenues ○ (ie. sale of merchandise, foods, beverage by rental group or organization)	15% of gross	15% of gross

SHADBOLT CENTRE THEATRES	General Fee	Community Fee
○ Studio Theatre per day	\$885.50	\$543.50
○ Weekly Rental fee	75% or regular rate	75% or regular rate
○ Theatre facility fee per seat	\$3.38	\$3.38
○ Ancillary revenues ○ (ie. sale of merchandise, foods, beverage by rental group or organization)	15% of gross	15% of gross

CULTURAL SITE RESERVATIONS	Commercial Fee	Private Fee
▪ Shadbolt Centre Festival Lawn	\$6,500, base plus 8-15% of gross ticket sales plus \$1.00-\$3.00/seat	N/A
▪ Shadbolt Centre Festival Lawn (set up and strike days)	\$2,000 per day	N/A
▪ Shadbolt Centre (East Gravel Lane, South Plaza, Meadow West 1 & 2, West Lawn, South	\$394.00	N/A

Lawn, or Century Garden)		
▪ Civic Square	\$394.00	\$315.00
▪ Burnaby Village Museum Church		
○ Wedding / Memorial Service / Baptism	N/A	\$534.00
○ Intimate Outdoor Wedding (up to 16 people)	N/A	\$215.00
○ Wedding photos during non-public hours per hour	N/A	\$142.50
▪ Burnaby Village Museum Carousel Pavilion		
○ 4 hour reservation – up to 263 people	\$1,659.50	\$1,404.00
○ Additional hours (per hour)	\$330.00	\$279.50
▪ Burnaby Village Museum Entire Site (7 hour maximum)		
○ Up to 500 people	\$4,541.50	\$3,843.00
○ 501-1000 people	\$5,852.00	\$4,951.50
○ 1001-1500 people	\$7,140.00	\$6,042.50
○ 1501-2000 people	\$8,517.00	\$7,206.50

CULTURAL SITE RESERVATIONS	General Fee	Community Fee
▪ Civic Square	\$180.00	\$138.00
▪ Burnaby Village Museum Carousel Pavilion		
4 hour reservation – up to 263 people	\$1,276.50	\$1,149.00
○ Additional hours (per hour)	\$254.00	\$228.50
▪ Burnaby Village Museum Entire Site (7 hour maximum)		
○ Up to 500 people	\$3,493.50	\$3,144.00
○ 501-1000 people	\$4,501.50	\$4,051.50
○ 1001-1500 people	\$5,493.00	\$4,943.50
○ 1501-2000 people	\$6,551.50	\$5,896.50

SHADBOLT KILN RESERVATIONS (PER FIRING)	Fee
▪ Test Kiln	\$19.00
▪ Electric 6.5 cu. ft. bisque	\$83.00
▪ Electric 10 cu ft. bisque	\$86.00
▪ Electric 6.5 cu. ft. glaze to cone 6	\$100.00
▪ Electric 10 cu. ft. glaze to cone 6	\$103.00
▪ Electric 6.5 cu. ft. glaze to cone 9	\$120.00
▪ Raku (3 hour minimum)	\$300.00
▪ Raku (additional hours after three)	\$58.00
▪ Sawdust Kiln	\$94.00
▪ Top Hat Gas Kiln	\$201.00
▪ Blaauw Gas Kiln	\$434.00
▪ Soda – glazing included	\$1,502.00
▪ Soda – glazing not included	\$1,231.50
▪ Wood – base price	\$3,826.50
▪ Wood – glazing included	\$4,530.00

PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to rec over the costs of the program. The variety of programs offered depends upon public demand and requests for services.

RECREATION CREDIT PROGRAM

BE ACTIVE ANNUAL PASS AND RECREATION CREDIT FOR BURNABY RESIDENTS IN FINANCIAL NEED AS DETERMINED BY THE <u>FAIR PLAY</u> PROGRAM CRITERIA.	Fee
▪ Be Active Annual pass per person	As per Schedule F3 Section A
▪ Credit per person, per year, 14 years of age and under	\$500.00
▪ Credit per person, per year, over 14 years of age	\$250.00

COMPLIMENTARY PASSES

Issued to Freeman, current Mayor and Councilors. Passes provide access to arenas, pools, golf courses, indoor courts, and weight rooms.

COMPLIMENTARY PASSES	Proposed Fee
▪ Maximum Per Person, Per Year	\$1,500.00

COURTESY PASSES/PROMOTIONS

COURTESY PASSES	Value
Used for promotional activities, public relations initiatives, or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)	
▪ Annual maximum value	\$40,000.00

EXTRA FEES

ITEMS	Fee
Fees per day unless otherwise noted	
▪ Projector – Intermediate	\$69.50
▪ Projector / AV systems – premium	\$134.50
▪ Flip Chart	\$11.00
▪ Whiteboard with markers	\$11.00
▪ TV (portable)	\$27.00
▪ Cordless microphone	\$26.00
▪ Portable Bar	\$34.00
▪ Coffee Urn / Hot Water Dispenser	\$11.00
▪ Linen Tablecloths – Each	\$11.00
▪ Grand Piano (1st day)	\$107.50
▪ Grand Piano (each additional day)	\$53.50
▪ Piano Tuning	\$188.00
▪ Upright Piano (1st day)	\$43.00

ITEMS	Fee
Fees per day unless otherwise noted	
▪ Upright Piano (each additional day)	\$21.50
▪ Portable Stage / Pipe and Drape (per section) – Each	\$11.00
▪ Lost/Stolen Key	\$53.50
▪ Extra Power Fee (Shadbolt Site only)	\$322.50
▪ NBA Portable Basketball Hoops (CCSC) – Each	\$53.50
▪ Boxing Equipment (CCSC)	\$107.50
▪ Specialized Fitness Equipment	\$107.50

APPENDIX A

ROOM SIZE CATEGORIES

SMALL ROOMS	
▪ Bill Copeland	Activity Room, Lakeview Room
▪ Bonsor	
▪ Bonsor 55+	Multi-purpose Room 3, Meeting Room
▪ Burnaby Lake Arena	Meeting Room
▪ Burnaby Lake West	Meeting Room 1 & 2
▪ Cameron	
▪ Lougheed Mall (Cameron temporary spaces)	Meeting Room (124a), Meeting Room Large (114), Meeting Room Small (112), Multi-purpose Room (111), Recreation Lounge (100b), Seniors Lounge (101), Recreation Living Room (100a)
▪ Charles Rummel	Committee Room
▪ Christine Sinclair	Conference Room 1, Fireplace Lounge, Multi-purpose Room 6
▪ Confederation	Meeting Room, Civil Defense Building Room, Program Room 1, Program Room 2
▪ Edmonds	Childminding Room, Meeting/Music Room 1 & 2,

	Multi-purpose Room 3, Youth Lounge
▪ Kensington	Community Room
▪ Rosemary Brown Arena	Meeting Room, Multi-purpose Room 1
▪ Shadbolt	Studio 104, 203, 204, 205 , 206, 209, 210, Terrace
▪ Wesburn	Committee Room
▪ Willingdon	Community Room, Multi-purpose Room 2

MEDIUM ROOMS & SMALL HALLS

▪ Alan Emmott	
▪ Burnaby Art Gallery	
▪ Barnet Beach	Activity Room
▪ Bonsor	Arts Room, Multi-purpose Room 1, 2, 4 &5 combined, SBMC Room
▪ Bonsor 55+	Multipurpose Room 1 or 2
▪ Lougheed Mall (Cameron Temporary spaces)	Activity Room A (102), Activity Room B (103)
▪ Charles Rummel	Main Hall Main Hall
▪ Christine Sinclair	Atrium Lounge, Cardio Functional Training Room, Boxing Studio, Conference Room, Multi-purpose Room 1, 3, 4, 5 c, Cycle Studio
▪ Confederation	Program Room 3
▪ Edmonds	Multi-purpose Room 1 &4
▪ Eileen Dailly Pool	Multi-purpose Room
▪ Rosemary Brown Arena	Multi-purpose Room
▪ Wesburn	Main Hall
▪ Willingdon	Main Hall Main Hall

LARGE ROOMS

▪ Alan Emmott	Banquet Hall
▪ Burnaby Art Gallery	Barn Studio, Lawn & Outdoor Veranda

▪ Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
▪ Bonsor 55+	Multi-purpose Room 1 & 2 combined
▪ Burnaby Village Museum	Carousel Activity Room, Discovery Room
▪ Cameron	Evergreen Room
▪ Lougheed Mall (Cameron Temporary spaces)	Activity Room
▪ Christine Sinclair	Active Studio, Multi-purpose room 2
▪ Confederation	Activity Room 1, Activity Room 2
▪ Edmonds	Arts Room, Multi-purpose Room 2
▪ Shadbolt	Studio 101, 102 & 200

PREMIUM ROOMS

▪ Bonsor	Banquet Hall
▪ Burnaby Art Gallery	Fireside Room
▪ Confederation	Activity Room
▪ Edmonds	Active Studio
▪ Pavillion	Banquet Hall
▪ Shadbolt	Studio 103 & 201 (professional dance only)