

**TO:** MAYOR & COUNCILLORS  
**FROM:** DEPUTY GENERAL MANAGER FINANCE  
**RESPONSIBLE** ENGINEERING  
**DEPARTMENT(s):**  
**SUBJECT:** **CC – ARTICULATING 4 WHEEL DRIVE LOADER**  
**PURPOSE:** To obtain Council approval for a Contract Change (CC) for the supply and delivery of an Articulating 4 Wheel Drive Loader.

## **RECOMMENDATION**

**THAT** a contract change to Finning Canada for an estimated cost of \$408,352 including taxes, as outlined in the report titled “CC – Articulating 4 Wheel Drive Loader” dated June 24, 2025 be approved; and

**THAT** final payment will be based on unit price submitted.

## **1.0 POLICY SECTION**

The City’s Change Order Policy requires Council’s approval for change orders, which individually or when accumulated with prior change orders, increases the total value of the contract by \$500,000.

## **2.0 EXECUTIVE SUMMARY**

This recommendation is to approve a contract change of \$408,352 including taxes. Further details are outlined in Attachment 1.

This contract change pertains to the purchase of an additional Articulating 4 Wheel Drive Loader. Changes to optional equipment have lowered the cost of the new unit since the original unit was purchased.

## **3.0 BACKGROUND**

Following a Request for Proposal (RFP) #73-04-24 in April 2024, the City awarded a contract for the supply and delivery of an articulating 4 wheel drive loader to Finning Canada in the amount of \$411,936 including taxes. The contract terms allow the City to purchase additional units as negotiated with the Proponent within 18 months of the original contract award.

There is no need to go back out to bid at this time as the City is exercising its right to negotiate directly with Finning Canada.

Finning Canada has supplied similar equipment to the City for over ten years.

#### **4.0 GENERAL INFORMATION**

The estimated total contract value is \$820,288 including taxes.

City staff have reviewed the pricing for the additional unit and believe it appropriately addresses the City's needs at a fair cost.

#### **5.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

The RFP #73-04-24 Articulating 4 Wheel Drive Loader was publicly advertised. Upon closing, the City received a total of eight submissions.

#### **6.0 FINANCIAL CONSIDERATIONS**

Funding for this capital work is included in the 2025 – 2029 Financial Plan under the Engineering – Vehicles & Equipment, Equipment & Vehicle Replacements Program. This contract change will be accommodated under WBS element ENZ.0099 (\$408,352 including taxes).

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

#### **ATTACHMENTS**

Attachment 1 – Contract History

#### **REPORT CONTRIBUTORS**

This report was prepared by Mike Libonati, Senior Buyer, and reviewed by Robyn Tegart, Senior Manager, Procurement Services – Operating.