

**TO:** MAYOR & COUNCILLORS  
**FROM:** DEPUTY GENERAL MANAGER FINANCE  
**RESPONSIBLE DEPARTMENT(S):** PARKS, RECREATION AND CULTURE  
**SUBJECT:** **CR – SUPPLY AND DELIVERY OF FOOD PRODUCTS (CENTENNIAL FOODS VANCOUVER)**  
**PURPOSE:** To obtain Council approval for a Contract Renewal (CR) for the supply and delivery of food products.

## **RECOMMENDATION**

**THAT** a contract renewal to Centennial Foods Vancouver, for an estimated cost of \$200,000 including tax, as outlined in the report titled “CR – Supply and Delivery of Food Products (Centennial Foods Vancouver)” dated June 24, 2025, be approved; and

**THAT** final payment will be based on actual quantities ordered and unit prices quoted.

## **1.0 POLICY SECTION**

The City’s Change Order Policy requires Council’s approval for change orders, which individually or when accumulated with prior change orders, increases the total value of the contract by \$500,000.

## **2.0 EXECUTIVE SUMMARY**

This recommendation is to approve a contract renewal in the amount of \$200,000 including tax to Centennial Foods Vancouver for the supply and delivery of food products. Further details are outlined in Attachment 1.

At this time, only a portion of the original award amount has been expended. While Centennial Foods Vancouver remains a key contractor, Food Services have been sourcing food products from multiple smaller suppliers in order to diversify purchasing and ensure best value for the City.

## **3.0 BACKGROUND**

In July 2024, the City awarded a one-year contract to Centennial Foods Vancouver, for an estimated cost of \$800,000 including tax for the period of July 1, 2024 to June 30, 2025. Centennial Foods Vancouver has supplied food products for resale at various City facilities to fulfill requirements on an as, if and when required basis. Over the years, they have provided similar products with a proven track record for performance and reliability to the satisfaction of the City. Review by City staff indicates that Centennial Foods Vancouver has the capability to successfully complete the work required under this contract.

It is anticipated that revenues from the food operations will fully recover the costs.

There is no need to go out to the market because Government trade agreements exempt goods intended for resell from obligations for public competitive procurement. City staff continually request quotes from other food product suppliers and have reviewed unit pricing and product selection to ensure costs remain within budget.

#### **4.0 GENERAL INFORMATION**

The estimated total contract value is \$1,000,000 including tax.

City staff have reviewed the renewal and believe it appropriately addresses the City's needs at a fair cost.

#### **5.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

Public bidding is not required for food resale.

#### **6.0 FINANCIAL CONSIDERATIONS**

Funding for this work is provided in the 2025 – 2029 Financial Plan under various Parks, Recreation & Culture operating accounts.

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

#### **ATTACHMENTS**

Attachment 1 – Contract History

#### **REPORT CONTRIBUTORS**

This report was prepared by Rajan Sandhu Senior Buyer, and reviewed by Scott Lovas, Assistant Manager, Procurement Services.