

EXECUTIVE COMMITTEE OF COUNCIL

TO: *MAYOR AND COUNCILLORS*

SUBJECT: BICYCLE DONATIONS

RECOMMENDATION:

THAT staff be authorized to donate abandoned bicycles to local community charitable groups, as outlined in this report titled “Bicycle Donations” dated July 7, 2025, of the Executive Committee of Council meeting.

REPORT

The Executive Committee of Council, at its meeting held on July 7, 2025, received and adopted the attached report requesting Council approval to donate abandoned bicycles to local community support groups.

On behalf of the Executive Committee of
Council,

Councillor S. Dhaliwal
Chair

Councillor P. Calendino
Vice Chair

TO: EXECUTIVE COMMITTEE OF COUNCIL (ECC)
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: BICYCLE DONATIONS
PURPOSE: To request approval to donate abandoned bicycles to local community support groups.

RECOMMENDATION

THAT staff be authorized to donate abandoned bicycles to local community charitable groups as outlined in this report titled "Bicycle Donations", dated July 7, 2025.

1.0 POLICY SECTION

The Corporate Materials Management Policy outlines the manner in which surplus materials may be disposed of. Donation is one method of disposal.

2.0 BACKGROUND

Currently, when a bicycle is deemed abandoned, the RCMP notifies City staff, who then retrieve the bicycle and transport it to a storage lockup at Laurel Street Works Yard that is managed by Procurement Services. In accordance with Section 6 of the Police Act, the City is required to retain these bicycles for a minimum period of 90 days after collection. After this holding period, bicycles are typically sold through a third-party auction.

However, the cost associated with staff time for pickup, storage and preparing bicycles for auction often exceeds the limited revenue received from the auction process as noted in Section 5.0 Financial Considerations.

3.0 GENERAL INFORMATION

The Delta Police Department and Surrey RCMP have programs to donate abandoned bicycles to R.E.C. for Kids that is a non-profit organization located in Surrey.

As part of the City's review of options for managing abandoned bicycles, Procurement Services staff have conducted preliminary research into local, charitable organizations that may be interested in accepting unclaimed bikes. The intent is to explore potential partnerships that would allow these bikes to be donated to community members in need.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

If this recommendation is approved, City staff will coordinate with local Burnaby charities to assess the viability of implementing the donation program.

An annual report will be provided to Council outlining the number of bikes donated, the recipient organizations and any relevant community impacts or challenges identified through the program.

5.0 FINANCIAL CONSIDERATIONS

Year Auctioned	# of Bikes	Revenue
2021	27	\$1,827.50
2022	17	\$1,585.00
2023	22	\$1,634.00
2024	33	\$2,166.00

Respectfully submitted,

Robyn Tegart, Senior Manager – Procurement Services
For
Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Not Applicable.

REPORT CONTRIBUTORS

This report was prepared by Robyn Tegart, Senior Manager – Procurement Operations