

EXECUTIVE COMMITTEE OF COUNCIL

TO: MAYOR AND COUNCILLORS

SUBJECT: BURNABY PLAZA PAVER DEDICATION CEREMONY UPDATE

RECOMMENDATION:

THAT the pavers in the City Hall courtyard be engraved to reflect all 2019-2024 recipients of Burnaby Sports Hall of Fame, Burnaby Business of the Year and Kushiro Cup, as outlined in Option 1 of the report titled “Burnaby Plaza Paver Dedication Ceremony Update” dated July 7, 2025, of the Executive Committee of Council meeting;

THAT at completion of the engraving, the recipients be advised; and

THAT the Paver Ceremony be moved to Spring 2026.

REPORT

The Executive Committee of Council, at its meeting held on July 7, 2025, received and adopted the attached report providing Council with an update on plans for paver dedication and ceremony.

On behalf of the Executive Committee of
Council,

Councillor S. Dhaliwal
Chair

Councillor P. Calendino
Vice Chair

TO: EXECUTIVE COMMITTEE OF COUNCIL (ECC)
FROM: GENERAL MANAGER CORPORATE SERVICES
SUBJECT: **BURNABY PLAZA PAVER DEDICATION CEREMONY UPDATE**
PURPOSE: To provide an update on plans for paver dedication and ceremony.

RECOMMENDATION

THAT the pavers in the City Hall courtyard be engraved to reflect all 2019-2024 recipients of Burnaby Sports Hall of Fame, Burnaby Business of the Year and Kushiro Cup, as outlined in Option 1 of the report titled "Burnaby Plaza Paver Dedication Ceremony Update" dated July 7, 2025;

THAT at completion of the engraving, the recipients be advised; and

THAT the Paver Ceremony be held in Spring 2026.

1.0 POLICY SECTION

The Burnaby Plaza Paver Dedication Ceremony aligns with and is supported by the following Council-adopted policies and plans/strategies: Equity Policy (2020), Corporate Strategic Plan (2022) and the Social Sustainability Strategy (2011).

2.0 BACKGROUND

At the March 11, 2025, Council meeting, the Executive Committee of Council submitted a report titled "Burnaby Plaza Paver Dedication Ceremony" providing information on past ceremonies and a list of twenty-five (25) names requiring pavers to be laid. As noted in the report, the last ceremony took place in 2018, and honoured recipients from 2016 and 2017. In 2020, pavers were laid for recipients of 2018 and 2019 awards but there was no ceremony due to the Covid-19 pandemic. The report suggested a paver ceremony could be planned for September 2025 to honour and acknowledge recipients from 2018-2024.

3.0 GENERAL INFORMATION

The last supplier of the engraved pavers was a United States of America (USA) company located in Florida. Staff undertook to source a Canadian product due to Council's direction to support Canadian businesses and workers at the February 4, 2025, Council meeting. It has been determined that the pavers currently laid in the courtyard are not available for purchase in Canada. As a result, the following options are available for the 25 pavers that need to be placed:

Option 1

- Engraving done on site to the blank pavers already installed by a local company. The company has advised they could have this completed by early August, over 3 days, and would charge \$150 per paver. The contractor has advised they could match existing lettering and layout.

The courtyard access would need to be limited during this time and there would be elevated noise in the area over the course of the work.

Option 2

- The blank pavers currently laid in the courtyard are removed, engraved by a local company, and then replaced. The cost of removal and re-installation will be approximately \$3,000. The cost of engraving would be \$55 for each paver. The timeline for completing the work would be 4-6 weeks once the pavers are provided to the engraver.

As the blank pavers currently in the courtyard would be removed, there would be uneven pavement in the courtyard and sections of the plaza would have to be blocked off from pedestrian use while waiting for the engraving to be done.

Option 3

- The blank pavers currently laid in the courtyard are removed and replaced with new pavers already engraved from the USA. The cost per paver with shipping is \$55 USD each. Customs and tariff charges would have to be determined upon placing the order. In addition, there would be a cost of approximately \$2,500 for a masonry company to remove the existing pavers and replace with the new pavers.

The pavers could be removed and replaced on the same day, and the courtyard would be blocked off from pedestrian use during this time.

Staff recommend Option 1 as the most economical option, which also supports Canadian business. To ensure the engraving is complete prior to planning the paver ceremony, it is recommended that the ceremony be delayed until Spring 2026. Planning the paver ceremony will take approximately eight (8) weeks and will require adequate notice for invited guests. Holding the paver ceremony in Spring 2026 will ensure that the work is complete prior to commencing the planning (to avoid any unforeseen delays in the work), and that there is better chance for milder weather. Alternatively, the paver ceremony could be held later in 2025 (i.e. October or November).

3.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Once the pavers have been laid, notification will be provided to all the recipients of a paver, advising them of the honour. The paver ceremony itself will be open to the public and Marketing & Corporate Communications staff would provide information and updates on the event through the City's various communication platforms.

4.0 FINANCIAL CONSIDERATIONS

The current allocated budget for the paver ceremony is \$12,500 to be funded from the Committees and Boards budget within Corporate Services. It is anticipated that the cost to engrave the pavers onsite, and for the event itself will be sufficient.

Respectfully submitted,

Juli Halliwell, General Manager Corporate Services

ATTACHMENTS

No Attachments

REPORT CONTRIBUTORS

This report was prepared by Kathryn Matts, Administrative Officer 2, and reviewed by Blanka Zeinabova, Sr. Manager Legislative Services.