

**TO:** MAYOR & COUNCILLORS  
**FROM:** DEPUTY GENERAL MANAGER FINANCE  
**RESPONSIBLE DEPARTMENT(S):** INFORMATION TECHNOLOGY  
**SUBJECT:** **CC – NETAPP PRODUCTS, SUPPORT, AND LICENCES**  
**PURPOSE:** To obtain Council approval for a Contract Change (CC) for NetApp Products, Support, and Licences.

## RECOMMENDATION

**THAT** a contract change to CDW Canada Corp. for an estimated cost of \$214,157 including taxes, as outlined in the report titled “CC – NetApp Products, Support, and Licences” dated July 22, 2025 be approved; and

**THAT** final payment will be based on the actual quantity of goods and services delivered and hourly rates submitted.

## EXECUTIVE SUMMARY

This recommendation is to approve a contract change of \$214,157 including taxes. Further details are outlined in Attachment 1.

This contract change is required to replace aging NetApp data storage controllers, originally acquired in 2017 that primarily contain user files on network drives, with new hardware that offers increased storage capacity, improved performance, and advanced data protection and security features. This hardware will facilitate completing the data migration from the current City Hall data centre to the new Laurel Street Works Yard data centre, while also accommodating future growth to support evolving project demands and increasing data workloads.

## 1.0 POLICY SECTION

The City’s Change Order Policy requires Council approval for change orders, which individually or when accumulated with prior change orders, increases the total value of the contract by \$500,000.

## 2.0 BACKGROUND

Following a Request for Quotation (RFQ) #016-01-24 in February 2024, the City awarded a contract to CDW Canada Corp. for the NetApp hardware Products, Support, and Licenses in the amount of \$74,303, including taxes, for maintenance of existing hardware. The contract term was May 1, 2024 to April 30, 2025 with the option to extend for four, one-year renewals at the discretion of the City, if services prove reliable and prices remain competitive.

Since the award of this contract, there have been three contract changes and one contract renewal in the total amount of \$368,924. The contract changes were for the purchase of new hardware, which would extend the life of storage systems by seven years and prepare the City for new systems such as ERP modernization, Closed Circuit TV Systems and Cloud Infrastructure. The contract renewal was for maintenance of existing hardware.

### **3.0 GENERAL INFORMATION**

The estimated total contract value is \$657,384 including tax.

City staff have reviewed the increase and believe it appropriately addresses the City's needs at a fair cost.

### **4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT**

The RFP #16-01-24 NetApp Hardware Purchase & Storage Maintenance was publicly advertised. Upon closing, the City received a total of one submission.

### **5.0 FINANCIAL CONSIDERATIONS**

Funding for this capital work is included in the 2025 – 2029 Financial Plan under the Information Technology - New & Replacement User Devices, City Wide Conduit, Network Hardware, Storage & Cybersecurity Program with an overall plan of \$14,434,600.

This contract change will be accommodated under WBS AEC.0076 (Storage Replacement and Upgrade) (\$204,600 excluding GST).

Respectfully submitted,

Ratan Grewal, Deputy General Manager Finance

### **ATTACHMENTS**

Attachment 1 – Contract History

### **REPORT CONTRIBUTORS**

This report was prepared by Frank Wang, Senior Buyer, Procurement Services, and reviewed by Scott Lovas, Assistant Manager, Procurement Services, and Sophan Lum, Senior Manager, Procurement Services – Capital.