

TO: MAYOR & COUNCILLORS
FROM: DEPUTY GENERAL MANAGER FINANCE
RESPONSIBLE DEPARTMENT(S): ENGINEERING AND PARKS, RECREATION AND CULTURE
SUBJECT: **CC – HIRED EQUIPMENT SERVICES – PIT VIPER CONTRACTING LTD.**
PURPOSE: To obtain Council approval to award a Contract Change (CC) to Pit Viper Contracting Ltd. for hired equipment services.

RECOMMENDATION

THAT a contract change to Pit Viper Contracting Ltd. for an estimated cost of \$240,000 including taxes, as outlined in the report titled "CC – Hired Equipment Services – Pit Viper Contracting Ltd." dated January 13, 2026, be approved; and

THAT final payment will be based on actual quantity of services delivered and hourly rates as submitted.

EXECUTIVE SUMMARY

This recommendation is to approve a contract change of \$240,000 including tax. Further details are outlined in Attachment 1.

Pit Viper Contracting Ltd. provides hired equipment services on an "as and when requested" basis to support City staff in completing construction work, maintenance programs, and emergency callout responses at fixed hourly rates for operators and equipment.

A contract change is required because the existing contract with Pit Viper Contracting Ltd has been extended by three months, until March 31, 2026. This extension ensures that all Hired Equipment Contracts currently in place will expire at the end of the winter/snow season, preventing any disruption to service. Pit Viper Contracting Ltd is Parks Operations' primary on-call provider for Bobcats, supporting snow removal at the City's recreation centers, park parking lots, City Hall, and both exterior and interior sidewalk perimeters, as well as trails and larger urban pathways.

1.0 POLICY SECTION

The City's Change Order Policy requires Council approval for change orders, which individually or when accumulated with prior change orders, increases the total value of the contract by \$500,000.

2.0 BACKGROUND

See the previous Council Report dated October 7, 2024 and attached for your reference (Attachment 2).

3.0 GENERAL INFORMATION

The estimated total contract value is \$2,799,000 including tax.

City staff have reviewed the contract change and believe it appropriately addresses the City's needs at a competitive cost. The General Manager Engineering and General Manager Parks, Recreation, and Culture concur with this recommendation.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The RFSO #76-03-22 Hired Equipment Services was publicly advertised. Upon closing, the City received a total of thirty-two submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this work is included in the draft 2026 – 2030 Financial Plan that is set to be approved by Council in January/February 2026.

Respectfully submitted,

Bob Klimek, Deputy General Manager Finance

ATTACHMENTS

Attachment 1 – Contract History

Attachment 2 – Council Report dated October 07, 2024

REPORT CONTRIBUTORS

This report was prepared by Rajan Sandhu, Senior Buyer and reviewed by Robyn Tegart, Senior Manager, Procurement Services – Operations.